

Dunmore Middle School Monthly Counseling Calendar

<u>July</u>	<u>January</u>
<p>Academic:</p>	<p>Academic: Participation in Child Study Team Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals Time on task observations Processing report cards/honor roll/rank</p>
<p>Career:</p>	<p>Career: Design a farm via web design, career essays</p>
<p>Personal/Social:</p>	<p>Personal/Social: Individual and group counseling Crisis response as needed</p>
<u>August</u>	<u>February</u>
<p>Academic: Complete class lists/schedules 7th Grade Orientation Complete new enrollments Check summer school completions Facilitating 7th and 8th grade team meetings Facilitate the implementation of 504 plans</p>	<p>Academic: Parent/Teacher Conference Night Individual academic counseling Time on task observations Participation in Child Study Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals</p>
<p>Career:</p>	<p>Career: Classroom farm project</p>
<p>Personal/Social: Individual and group counseling Crisis response as needed</p>	<p>Personal/Social: Individual and group counseling Crisis response as needed</p>
<u>September</u>	<u>March</u>
<p>Academic: Back to School Night Participation in Child Study Team Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals Time on task observations</p>	<p>Academic: Coordinate PSSA (Reading and Math) Time on task observations Participation in Child Study Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals</p>

<p>Career: Multi-intelligence classroom activity (Computer Applications) Career Exploration activities in Study Skills/Career Exploration enrichment classes</p>	<p>Career: Classroom farm project, Shark Tank entrepreneur project</p>
<p>Personal/Social: Individual/group counseling Crisis response as needed Facilitate SAP meeting Facilitate parent communication</p>	<p>Personal/Social: Individual and group counseling Crisis response as needed</p>
<u>October</u>	<u>April</u>
<p>Academic: Participation in Child Study Team Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals Time on task observations Facilitate parent/teacher conference requests Participate in Curriculum Development Meeting</p>	<p>Academic: Individual academic counseling Coordinate PSSA Meet with teachers to determine honor society candidates Coordinate National Junior Honor Society Inductions Time on task observations Participation in Child Study Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals Facilitate parent/teacher conference requests</p>
<p>Career: Career Technology Center Counselor Meeting Earning Power classroom exercise Career Exploration activities in Study Skills/Career Exploration enrichment classes</p>	<p>Career: Personal career writing project, Farming Project, Web design</p>
<p>Personal/Social: Individual/group counseling Crisis response as needed Facilitate SAP meeting Facilitate parent communication</p>	<p>Personal/Social: Individual/group counseling Crisis response as needed Facilitate SAP meeting Facilitate parent communication</p>
<u>November</u>	<u>May</u>
<p>Academic: Coordinate Parent/Teacher Conference</p>	<p>Academic: Individual academic counseling</p>

Night Processing report cards/honor roll/rank Individual academic counseling Time on task observations Participation in Child Study Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals	Facilitating grade level meetings Coordinate Keystone Exams (Algebra)
Career: Myers-Briggs Personality Types Exploration	Career: Health Careers exploration via classroom activities, Web design, Farming project
Personal/Social: Individual/group counseling Crisis response as needed Facilitate SAP meetings Facilitate parent communication	Personal/Social: Individual/group counseling Crisis response as needed Facilitate parent communication
<u>December</u>	<u>June</u>
Academic: Individual academic counseling Time on task observations Participation in Child Study Meeting Facilitating grade level meetings Input for ER, RR, and 504 evaluations/referrals Participate in Curriculum Development Meeting	Academic: Processing report cards/honor roll/rank Process failure lists Communicate with parents regarding summer school requirements Determine academic placement for incoming 7 th grade students Notify parents of student placement Meet with learning support staff to determine special education placements Process all student schedules
Career: Academic Career Plan Career Fair Career Fair interviews and questionnaires Career reflection papers Manufacturing Video Contest	Career:
Personal/Social: Individual/group counseling Crisis response as needed Facilitate SAP meeting Facilitate parent communication	Personal/Social: Individual/group counseling Crisis response as needed Facilitate parent communication

Ongoing Monthly Counseling Activities

List activities or responsibilities that you continually perform over time and categorize which are related to your role as a counselor recommended by ASCA*

